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**Incorporated 1887**

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**Town of Kenly Press Release #3  
Library Operations During COVID-19 Crisis  
March 18, 2020  
5:00pm**

Effective March 18, 2020, the Town of Kenly has adjusted its hours of operation and services provided by its library until April 6<sup>th</sup>, 2020. After this date, we will reevaluate if these conditions will continue.

**Hours of Operation:**

Monday	9:00am – 5:00pm
Tuesday	9:00am – 5:00om
Wednesday	9:00am – 5:00pm
Thursday	9:00am – 5:00pm
Friday	9:00am – 5:00pm
Saturday	CLOSED

**Curbside Pickup Step-by-Step**

- Place item(s) on hold as you normally would. You may use our online catalog at [www.nccardinal.org](http://www.nccardinal.org) or call the library at (919)284-4217 to request an item to be placed on hold for you. Have your card handy if you call.
- When you receive a notice that your hold is ready for pickup, call the library to schedule your pickup time. If your hold preference is to be called, we will call to inform you that your books are ready and schedule your pickup time.
- When you arrive for your pickup, call the library to confirm that you have arrived and remain outside of the library. A library staff member will take your books out to you.
- If you have items to return, please place those items in the drop box.
- Please do not use the curbside library service if you are experiencing symptoms or not feeling well.

**Curbside Pickup Rules and Conditions**

- A limit of 10 items may be picked up at a time, with only 1 pickup per day allowed.

- The items that you place on hold must be Kenly-owned, available items.
- You may pick up items for multiple patron accounts.
- Your account must be in good standing (i.e., not blocked due to unpaid fees or lost materials) to use Curbside Pickup.
- You must have received notice that your requested items are available for pick-up before calling to schedule your curbside service.

Residents are encouraged to contact the library directly to schedule time to use computers for school work.