

207 West Second Street
Post Office Box 519
Kenly, North Carolina 27542



Telephone: (919) 284-2116
Fax: (919) 284-5229
Website: www.townofkenly.com

**December 12, 2022 – 7:00 p.m.
Regular Town Council Meeting
Agenda**

1. CALL TO ORDER

- Call to Order – *Mayor Herbert Hales, II*
- Invocation – *Council Member Keith Davis*
- Pledge of Allegiance – *Mayor Herbert Hales, II*

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

**This time may be adjusted based on the number of citizens who wish to speak.*

3. ADJUSTMENT/ADOPTION OF THE AGENDA

- Adjustments to the Agenda
- Adoption of the Agenda
POTENTIAL ACTION: Adoption of Agenda

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

- Draft Minutes
 - November 14, 2022 – Regular Session
 - November 14, 2022 – Closed Session*
 - November 30, 2022 – Regular Session
 - November 30, 2022 – Closed Session *

**Closed Session DRAFT minutes will be provided to council in a sealed envelope and following the meeting they will be returned to the Town Clerk for destruction.*

POTENTIAL ACTION: Adoption of Consent Agenda

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

6. PUBLIC HEARINGS

- a. Special Use Permit -416 S. Gardner Avenue – **Quasi-Judicial**
Presenter: Dale Holland, Interim Planning Director

A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. Town Council acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Town Council must make findings of fact based upon the evidence presented. The Town Council refrains from "ex parte communication" about these cases, as the Town Council must decide based solely on the evidence presented at the hearing itself.

POTENTIAL ACTION: Approval/Denial of Special Use Permit

7. NEW BUSINESS

- a.

8. OLD BUSINESS

- a. Audit Update
Presenter: Tony Sears, Interim Town Manager

POTENTIAL ACTION: Informational Only

9. TOWN MANAGER / STAFF REPORTS

- a. Town Manager
POTENTIAL ACTION: Approval of Adjustment(s) as Requested
- b. ➤ Town Clerk *Town Council Contact Information*
POTENTIAL ACTION: Approval of Information Requested
- c. Town Attorney

10. OTHER BUSINESS

- a. Informal Discussion
- b. Council Member Comments

11. CLOSED SESSION

12. ADJOURNMENT

- a. Adjourn the Meeting
POTENTIAL ACTION: Motion to Adjourn