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**June 10, 2023 – 7:00 p.m.  
Regular Town Council Meeting  
Minutes**

**COUNCIL PRESENT:**

Herbert Hales II, Mayor  
Mark Smith, Mayor Pro Tem  
Bobby Peele, Council Member  
Keith Davis, Council Member

**STAFF PRESENT:**

Tony Sears, Interim, Town Manager  
Tymeeka Williams, Town Clerk  
Chip Hewett, Town Attorney  
Dana Youst, Parks and Recreation Director

**COUNCIL ABSENT:**

LaWanda Neal

**1. CALL TO ORDER**

- Call to Order – *Mayor Herbert Hales, II*
- Invocation – *Council Member Keith Hales*
- Pledge of Allegiance – *Mayor Herbert Hales, II*

Mayor Hales called the meeting to order at 7:00 p.m. Council Member Davis offered the Invocation and Mayor Hales led everyone in the Pledge of Allegiance.

**2. PUBLIC COMMENT**

*This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes\*. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

*\*This time may be adjusted based on the number of citizens who wish to speak.*

1. Patricia Shaw- 800 N Inglewood Drive; MLK Committee Member: Ms. Shaw presented the council with information for the upcoming Juneteenth event; June 19, 2023 @6pm AG Building in Kenly.

**3. ADJUSTMENT/ADOPTION OF THE AGENDA**

1. Adjustments to the Agenda  
Council will enter into Closed Session concerning § 143-318.11 (a)(5)
2. Adoption of the Agenda

**ACTION:** Motion to adopt the Agenda as Presented  
Motion: Council Member Davis  
Second: Council Member Peele  
Vote: Unanimous 3-0

**4. CONSENT AGENDA**

*(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)*

1. Draft Minutes
  - May 08, 2023 – Regular Session

*\*Closed Session DRAFT minutes will be provided to council in a sealed envelope and following the meeting they will be returned to the Town Clerk for destruction.*

**ACTION:** Adoption of Consent Agenda as Presented  
Motion: Council Member Smith  
Second: Council Member Peele  
Vote: Unanimous 3-0

## 5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

1. NONE

## 6. PUBLIC HEARINGS

- a Budget FY 2023-2024
- The Town of Kenly's municipal operating budget for upcoming fiscal year.  
*Presenter: Tony Sears, Interim Town Manager*
  - Newspaper Advertisement
  - Budget
  - Ordinance

**ACTION:** Council entered into Public Hearing at 7:26pm  
Motion: Council Member Davis  
Second: Council Member Smith  
Vote: Unanimous 3-0

**ACTION:** Council exited Public Hearing at 7:30pm  
Motion: Council Member Davis  
Second: Council Member Smith  
Vote: Unanimous 3-0

Budget almost same as FY23, unfunded mandates, BCBSNC 9.4% increase benefits. LGERS system state/local budget slight increase. \$2800 for election; \$1500 Farm Life Museum; \$1660 Council Education/travel+ 1.94 million. No change in tax rate .63 in years. UDO Zoning Ordinance: Solar Panels. RV/Mobile Home park in ETJ, no sufficient update. Isley CPA group- working through processes- fund balance will be used. Property reevaluation for Johnston County FY25. Increase water and sewer, no COLA or Merit increase for employees. Retention vs Salary Increase No trash pickup increase. Speed humps/bumps throughout Town to regulate speeding.

**ACTION:** Council adopted FY Budget  
Motion: Council Member Davis  
Second: Council Member Smith  
Vote: Unanimous 3-0

## 7. NEW BUSINESS

- a Juneteenth Proclamation  
*Presenter: Tony Sears, Interim Town Manager*
- Staff Report
  - Proclamation

Town Clerk read proclamation for Juneteenth and its significance

**POTENTIAL ACTION:** Adoption of Juneteenth Proclamation  
Motion: Council Member Peele  
Second: Council Member Davis  
Vote: Unanimous 3-0

- b. July: Parks and Recreation Month  
*Presenter: Dana Youst, Parks and Recreation Director*
- Staff Report
  - Proclamation

Dana Youst presented information on Parks and Recreation and its importance in communities

**POTENTIAL ACTION:** Adoption of July: Parks & Recreation Month  
Motion: Council Member Smith  
Second: Council Member Peele  
Vote: Unanimous 3-0

- c. Town of Kenly Street Resurfacing Project  
*Presenter: John Pitts, Public Works Director/Tony Sears' Interim Town Manager*
- Resurfacing Project Quote

**POTENTIAL ACTION:** Informational Only

- d. Budget Amendment FY 2023  
*Presenter: Tony Sears, Interim Town Manager*

**POTENTIAL ACTION:** Approval/Denial of Budget Ordinance for FY 2023

## 8. OLD BUSINESS

- a Fire Hydrant Replacement Project – Rebid Opening; Tuesday June 27, 2023@ 11am  
*Presenter: Tony Sears, Interim Town Manager/Michael McCallister, Municipal Engineering*
- Receipt of Formal Bid Proposals
  - Newspaper AD

Not enough bids to move forward with the project; will rebid and announce award at July 2023 meeting

**POTENTIAL ACTION:** Informational Only

## 9. TOWN MANAGER / STAFF REPORTS

1. Town Manager
  - *Utility Bill Adjustment Document (NONE)*
2. Town Clerk  
NO COMMENTS AT THIS TIME
3. Town Attorney  
NO COMMENTS AT THIS TIME

#### **10. OTHER BUSINESS**

1. Informal Discussion  
NO INFORMAL DISCUSSION AT THIS TIME
2. Council Member Comments  
NO COUNCIL MEMBER COMMENTS AT THIS TIME

#### **11. CLOSED SESSION**

§ 143-318.11 (a)(5)

**ACTION:** Council to enter into Closed Session at 7:46pm  
Motion: Council Member Smith  
Second: Council Member Davis  
Vote: Unanimous 3-0

**ACTION:** Council returned to Regular Session at 8:10 pm  
Motion: Council Member Davis  
Second: Council Member Peele  
Vote: Unanimous 3-0

#### **12. ADJOURNMENT**

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 8:15 p.m.

**ACTION:** Motion to Adjourn  
Motion: Council Member Davis  
Second: Council Member Smith  
Vote: Unanimous 3-0

Duly adopted this the 10<sup>th</sup> day of July, 2023 while in regular session.

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Herbert L Hales II  
Mayor: Town of Kenly