

207 West Second Street  
Post Office Box 519  
Kenly, North Carolina 27542



Telephone: (919) 284-2116  
Fax: (919) 284-5229  
Website: [www.townofkenly.com](http://www.townofkenly.com)

**September 11, 2023 – 7:00 p.m.  
Regular Town Council Meeting  
Agenda**

**1. CALL TO ORDER**

- Call to Order – *Mayor Herbert Hales, II*
- Invocation – *Council Member Keith Davis*
- Pledge of Allegiance – *Mayor Herbert Hales, II*
- Swearing in of appointed Councilmember: *Beverly Knight (Oath by Mayor Hales)*

**2. PUBLIC COMMENT**

*This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes\*. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

*\*This time may be adjusted based on the number of citizens who wish to speak.*

**3. ADJUSTMENT/ADOPTION OF THE AGENDA**

a. Adjustments to the Agenda

b. Adoption of the Agenda

**POTENTIAL ACTION:** Adoption of Agenda

**4. CONSENT AGENDA**

*(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)*

a. Draft Minutes

➤ August 14, 2023 – Regular Session

*\*Closed Session DRAFT minutes will be provided to council in a sealed envelope and following the meeting they will be returned to the Town Clerk for destruction.*

**POTENTIAL ACTION:** Adoption of Consent Agenda

**5. INTRODUCTIONS AND SPECIAL PRESENTATIONS**

NONE

**6. PUBLIC HEARINGS**

NONE

**7. NEW BUSINESS**

a. Proclamation for Constitution Week  
September 17-24, 2023; Daughters of the American Revolution  
*Presenter: Tony Sears, Interim Town Manager*

**POTENTIAL ACTION:** Approval or Denial of Proclamation

**8. OLD BUSINESS**

- a. NONE

**9. TOWN MANAGER / STAFF REPORTS**

- a. Town Manager
  - Utility Adjustment(s) Documents

**POTENTIAL ACTION:** Approval of Adjustment(s) as requested

- b. Town Clerk
- c. Town Attorney
- d. Department Directors

**10. OTHER BUSINESS**

- a. Informal Discussion
- b. Council Member Comments

**11. CLOSED SESSION**

- a.

**POTENTIAL ACTION:**

**12. ADJOURNMENT**

- a. Adjourn the Meeting
  - POTENTIAL ACTION:** Motion to Adjourn