

207 West Second Street
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**September 11, 2023 – 7:00 p.m.
Regular Town Council Meeting
Minutes**

COUNCIL PRESENT:

Herbert Hales II, Mayor
Mark Smith, Mayor Pro Tem
Bobby Peele, Council Member
LaWanda Neal, Council Member
Keith Davis, Council Member

STAFF PRESENT:

Tony Sears, Interim, Town Manager
Tymeeka Williams, Town Clerk
Marcus Burrell, Town Attorney Partner

1. CALL TO ORDER

- Call to Order – *Mayor Herbert Hales, II*
- Invocation – *Council Member Keith Davis*
- Pledge of Allegiance – *Mayor Herbert Hales, II*

Swearing in of appointed Councilmember: *Beverly Knight (Oath by Mayor Hales): Beverly Knight was sworn in as the new councilmember.*

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

**This time may be adjusted based on the number of citizens who wish to speak.*

NO PUBLIC COMMENTS AT THIS TIME

3. ADJUSTMENT/ADOPTION OF THE AGENDA

1. Adjustments to the Agenda
2. Adoption of the Agenda

ACTION: Motion to adopt the Agenda as Presented

Motion: Council Member Davis

Second: Council Member Peele

Vote: Unanimous 4-0

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

1. Draft Minutes
 - August 14, 2023 – Regular Session

**Closed Session DRAFT minutes will be provided to council in a sealed envelope and following the meeting they will be returned to the Town Clerk for destruction.*

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Smith

Second: Council Member Neal

Vote: Unanimous 4-0

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

1. NONE

6. PUBLIC HEARINGS

NONE

7. NEW BUSINESS

a. Proclamation for Constitution Week
September 17-24, 2023; Daughters of the American Revolution
Presenter: Tony Sears, Interim Town Manager

ACTION: Adoption of Proclamation

Motion: Council Member Davis

Second: Council Member Neal

Vote: Unanimous 4-0

8. OLD BUSINESS

NONE

9. TOWN MANAGER / STAFF REPORTS

a. Town Manager: Utility Adjustments

- 303 S Darden Street, Kenly NC 27542 adjusted for 264.30
- 508 W Second Street, Kenly NC 27542 adjusted for 341.87
- 102 S College Ave, Kenly NC 27542 adjusted for 161.48

ACTION: Approval of Adjustment(s) as requested

Motion: Council Member Smith

Second: Council Member Davis

Vote: Unanimous 4-0

b. Wastewater Treatment Plant (Michael McCallister) ... 250K AIA: 90% sewer and 95% water. There will be no plant built for \$14 million. Do rehab to the current plant or acquire the land. State and Federal government. Town of Kenly needs to know what to do about the land. Expand slip lining but no room to expand. Do rehab and gain capacity. Fire Hydrant project will begin in October. The project is underbudget as the price for hydrants has increased at \$9800 per hydrant. The Town of Kenly needs to do an equipment upgrade and upgrade to lift stations. The town of Micro has reached capacity. There are 81 lots with septic tanks. Rehab is included in engineering. Lincoln/Seventh Street pumps are humming and needs to be replaced. CDBG is 45-50% complete. Will have to re-bid job. No money lost as of now. FY21 audit is complete and was submitted. Maintenance holes need to be coated and slip lined.

b. Town Clerk

NONE

c. Town Attorney

NONE

d. Department Directors

10. OTHER BUSINESS

1. Informal Discussion
NO INFORMAL DISCUSSION AT THIS TIME

2. Council Member Comments
NO COMMENTS AT THIS TIME

11. CLOSED SESSION

NO CLOSED SESSION

12. ADJOURNMENT

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:28 p.m.

ACTION: Motion to Adjourn
Motion: Council Member Neal
Second: Council Member Peele
Vote: Unanimous 4-0

Duly adopted this the 9th day of October, 2023 while in regular session.

Herbert L Hales II
Mayor: Town of Kenly