

207 West Second Street
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Kenly, North Carolina 27542



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November 13, 2023 – 7:00 p.m.
Regular Town Council Meeting
Minutes

COUNCIL PRESENT:

Herbert Hales II, Mayor
Beverly Knight, Council Member
Bobby Peele, Council Member
Keith Davis, Council Member
LaWanda Neal, Council Member
Mark Smith, Mayor Pro Tem

STAFF PRESENT:

Tony Sears, Interim, Town Manager
Tymeeka Williams, Town Clerk

1. CALL TO ORDER

- Call to Order – *Mayor Herbert Hales, II*
- Invocation – *Council Member Keith Davis*

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

**This time may be adjusted based on the number of citizens who wish to speak.*

****NO PUBLIC COMMENTS AT THIS TIME****

3. ADJUSTMENT/ADOPTION OF THE AGENDA

- a. Adjustments to the Agenda

NONE

- b. Adoption of the Agenda

ACTION: Motion to adopt the Agenda as Presented

Motion: Council Member Peele

Second: Council Member Davis

Vote: Unanimous 5-0

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

1. Draft Minutes

➤ October 9, 2023 – Regular Minutes

**Closed Session DRAFT minutes will be provided to council in a sealed envelope and following the meeting they will be returned to the Town Clerk for destruction.*

ACTION: Adoption of Consent Agenda as Presented

Motion: Council Member Neal

Second: Council Member Knight

Vote: Unanimous 5-0

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS-NONE

6. PUBLIC HEARINGS-NONE

7. **NEW BUSINESS**

1. **AquaResource Backflow Software**

Submission of passing Blackflow test (Public Works)

Presenter: Tony Sears, Interim Town Manager

****All work done by company, 3-year contract... 12.50 per test. Three mailers to businesses... Compliance with permits... Business owners agree... Cheaper and more direct... two notices before final software for compliance with the State... Pay to John Pitts****

ACTION: Approval of Quote/Agreement

Motion: Council Member Davis

Second: Council Member Neal

Vote: Unanimous 5-0

2. **NCDOT Road Closure Ordinances- Christmas 2023**

a. Ordinance 2023-11-01 (Christmas on Main)

b. Ordinance 2023-11-02 (Christmas Parade)

Presenter: Tony Sears, Interim Town Manager

****Same route as previous years.. TOK employees & KPD working with County and volunteers in order to line up parade participants and direct traffic ****

ACTION: Approval of Ordinances

Motion: Council Member Davis

Second: Council Member Neal

Vote: Unanimous 5-0

3. **Resolution to Re-Adopt CDBG Plans (Resolution 2023-11)**

Compliance Plans to readopt CDBG Plans for Slip lining Project

Presenter: Tony Sears, Interim Town Manager

****Resolution are the same policies as last year but necessary to resubmit as project has been paused due to audit not being submitted****

ACTION: Approval of Resolution

Motion: Council Member Smith

Second: Council Member Davis

Vote: Unanimous 5-0

4. **MLK Community Association- NCDOT Street Closure**

UNITY WALK- January 15, 2024; 7:30am-9:00am

Presenter: Tony Sears, Interim Town Manager

****Remember the Legacy (2024 Theme); Unity Walk from Southern Bank (Railroad Tracks) to American Legion for MLK Breakfast; KPD will contact CSX 15 days before event for awareness of Walk. ****

ACTION: Approval of Ordinance

Motion: Council Member Smith

Second: Council Member Peele

Vote: Unanimous 5-0

8. **OLD BUSINESS**

NONE

9. TOWN MANAGER / STAFF REPORTS

a. Town Manager: Utility Adjustments

- 595 W First Street, Kenly NC 27542 adjusted for \$343.94 **(DENIED)**
- 504 W Sixth Street, Kenly NC 27542 adjusted for \$383.24
- 503 S Alford Street, Kenly NC 27542 adjusted for \$191.62
- 625 Lincoln Drive, Kenly NC 27542 adjusted for \$886.78

ACTION: Approval of Adjustment(s) as requested EXCEPT one

Motion: Council Member Davis

Second: Council Member Peele

Vote: Unanimous 5-0

b. Town Clerk

NONE

c. Town Attorney

NONE

d. Department Directors: NONE

10. OTHER BUSINESS

1. Informal Discussion

Councilmember Cars for Christmas Parade...

Paul Whitehurst- TOK Grand Marshall for Parade & Tree Lighting celebration on
November 29, 2023

December 7, 2023- Christmas Parade

2. Council Member Comments

Steering Committee – Water & Sewer Authority- monthly meeting with group (Mayor)
The Speed Bumps is too aggressive (different style) moderate permanent... Proactive vs
Reactive... Contractor in town completing project (Stuckey) may be able to take care on
the project. Keep what TOK has or have a more permanent solution. Post speed limit
signs and enforce traffic tickets... KPD will increase enforcement in the area...

11. CLOSED SESSION

NONE

12. ADJOURNMENT

Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:45 p.m.

ACTION: Motion to Adjourn

Motion: Council Member Smith

Second: Council Member Peele

Vote: Unanimous 5-0

Duly adopted this the 11th day of December, 2023 while in regular session.

Herbert L Hales II
Mayor: Town of Kenly