

207 West Second Street  
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**December 11, 2023 – 7:00 p.m.  
Regular Town Council Meeting  
Minutes**

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**COUNCIL PRESENT:**

Herbert Hales II, Mayor  
Beverly Knight, Council Member  
Bobby Peele, Council Member  
Keith Davis, Council Member  
LaWanda Neal, Council Member  
Mark Smith, Mayor Pro Tem

**STAFF PRESENT:**

Tony Sears, Interim, Town Manager  
Tymeeka Williams, Town Clerk

**1. CALL TO ORDER**

- Call to Order – Mayor Herbert Hales, II
- Invocation – Council Member Keith Davis
- Pledge of Allegiance- Mayor Herbert L Hales II

**2. PUBLIC COMMENT**

*This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes\*. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

*\*This time may be adjusted based on the number of citizens who wish to speak.*

**Monica Davis- 213 S Gardner Street- MLK Committee; Street Closure; Unity March and Prayer Breakfast- January 15, 2024.**

**3. ADJUSTMENT/ADOPTION OF THE AGENDA**

1. Adjustments to the Agenda

**2024 TOK Holiday Schedule & 2024 Town Council Schedule Resolutions**

2. Adoption of the Agenda

**ACTION:** Motion to adopt the Agenda as Adjusted

Motion: Council Member Davis

Second: Council Member Peele

Vote: Unanimous; 5-0

**4. CONSENT AGENDA**

*(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)*

1. Draft Minutes
  - October 9, 2023 – Closed Session NCGS 143.318.11 (a) (3)
  - November 13, 2023- Regular Minutes

*\*Closed Session DRAFT minutes will be provided to council in a sealed envelope and following the meeting they will be returned to the Town Clerk for destruction*

**ACTION:** Adoption of Consent Agenda as Presented

Motion: Council Member Peele

Second: Council Member Neal

Vote: Unanimous 5-0

## 5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

a. Presentation for departing Councilmembers

**\*\* Robert "Bobby" Peele is stepping down as a TOK council member after 8 years. He was presented with a plaque**

b. Swearing in of Newly Elected Councilmembers

**\*\* Mayor Herbert Hales; Councilwomen LaWanda Neal; Beverly Knight; Councilmen Keith Davis and newly appointed Councilman Garrett Stancil were sworn in at the council meeting.**

c. Photographs of Councilmembers/Staff

**\*\* Councilmembers and staff took pictures for website and social media\*\***

## 6. PUBLIC HEARINGS

NONE

## 7. NEW BUSINESS

NONE

## 8. OLD BUSINESS

### 1 Comprehensive Plan Update (Inspire Proposal)

*Presenter: Tony Sears, Interim Town Manager; Dale Holland, Interim Planning Director*

Robbie Addison & Sarah Snatchabolt- needs community UDO/Zoning ordinances. Conflicts/challenges; Business friendly changes to code. Goal Establish a business. predictability. Approval without delays; What residents can do with code and property. Simple, easy to understand. Beneficial by condensing scope, Accessible GIS mapping. Public Engagement; informal; input trim the budget. Accelerates the schedule. Length of time- 10 months; benchmarks- kickoff meeting, existing ordinance and reorganize. Chart flows easier, code compliance; drafting the chapters. Public Open House; activities/interactive, use of a project informal setting about what they want to see/happen. New uses/challenging, variances, desirable, easy fix, use table, easy to read format strike through progression. Present three times Planning Board. Recommendation Stage.

**ACTION:** Adoption or Denial of UDO Comprehensive Plan (Council will table discussion until January 2024 meeting)

Motion: Council Member Smith

Second: Council Member Neal

Vote: Unanimous 5-0

### 2. Town of Kenly Street Resurfacing/ Speed Bump Project

*Presenter: John Pitts, Public Works Director/Tony Sears' Interim Town Manager*

Aggressive speedbumps- 9 speedbumps \$1475-\$13,275; Adam Stuckey- \$1K per speedbumps

**ACTION:** Adoption to Accept Estimate Fulford & Sons

Motion: Council Member Smith

Second: Council Member Knight  
Vote: Unanimous 5-0

## 9. TOWN MANAGER / STAFF REPORTS

### a. Town Manager: Utility Adjustments

- 103 W Third Street, Kenly NC 27542 adjusted for 372.99
- 304 W Second Street, Kenly NC 27542 adjusted for 1832.66

**ACTION:** Approval of Adjustment(s) as requested

Motion: Council Member Stancil

Second: Council Member Davis

Vote: Unanimous 5-0

#### a. Town Clerk

**NONE**

#### b. Town Attorney

**NONE**

d. Department Directors: Library (Leigh Gotshall) ALA grant; Installation; Budget- electricity community conversation; Disabled Parking Space not wide enough, bushes removed; ramp. November 2023- 528 people visited the library; 613 books read; 103 children visited, PC was used 51 times; 78 users of WIFI; 2 story times and Wednesday 10am and 3pm for small children.. Community Access for Teen and Child Health. December 21<sup>st</sup> Horse Drawn Carriages rides.. January 5<sup>th</sup> @6pm DreamCatcher- Native American storyteller.

Public Works- John Pitts: 31 Hydrants; 19 valves; 301 & 222 can't isolate ones in town. Move projects-find individuals to move projects. Powell Bill numbers (Improving drainage) Maple & Darden) Standard street designs with ditches.

## 10. OTHER BUSINESS

### 1. Informal Discussion

**NO INFORMAL DISCUSSION AT THIS TIME**

### 2. Council Member Comments

**NO COMMENTS AT THIS TIME**

## 11. CLOSED SESSION

**NONE**

## 12. ADJOURNMENT

### a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 8:21 p.m.

**ACTION:** Motion to Adjourn

Motion: Council Member Stancil

Second: Council Member Davis

Vote: Unanimous 3-0

Duly adopted this the 8th day of January, 2024 while in regular session.

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Herbert L Hales II  
Mayor: Town of Kenly