

207 West Second Street  
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**January 8, 2024 – 7:00 p.m.  
Regular Town Council Meeting  
Minutes**

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**COUNCIL PRESENT:**

Herbert Hales II, Mayor  
LaWanda Neal, Council Member  
Keith Davis, Council Member  
Garrett Stancil, Council Member  
Beverly Knight, Council Member

**STAFF PRESENT:**

Tony Sears, Interim Town Manager  
Tymeeka Williams, Town Clerk  
Mike Wilbur, Attorney Partner

**COUNCIL ABSENT:**

Mark Smith, Mayor Pro Tem

**1. CALL TO ORDER**

- Call to Order – *Mayor Herbert Hales, II*
- Invocation – *Council Member Keith Davis*
- Pledge of Allegiance – *Mayor Herbert Hales, II*

Mayor Hales called the meeting to order at 7:00 p.m. Council Member Davis offered the Invocation and Mayor Hales led everyone in the Pledge of Allegiance.

**2. PUBLIC COMMENT**

*This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes\*. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

*\*This time may be adjusted based on the number of citizens who wish to speak.*

**NO PUBLIC COMMENTS**

**3. ADJUSTMENT/ADOPTION OF THE AGENDA**

- a. Adjustments to the Agenda  
**NONE**
- b. Adoption of the Agenda

**ACTION:** Motion to adopt the Agenda as Presented

Motion: Council Member Davis

Second: Council Member Neal

Vote: Unanimous 3-0

**4. CONSENT AGENDA**

*(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)*

- a. Draft Minutes
  - January 8, 2024 – Regular Session

**ACTION:** Adoption of Consent Agenda as Presented

Motion: Council Member Neal  
Second: Council Member Davis  
Vote: Unanimous 3-0

## **5. INTRODUCTIONS AND SPECIAL PRESENTATIONS**

- a. NONE

## **6. PUBLIC HEARINGS**

- a. NONE

## **7. NEW BUSINESS**

- a. Bid for Street Repair and Resurfacing Project  
*Presenter: John Pitts, Public Works Director/Tony Sears: Interim Town Manager*  
Tree roots broken into street. Cutting, milling, roots coming over center line/easement for water and sewer line. Would like them to uniformed throughout Town. Survey entire town, easements extend. Town survey of all trees \$500k project with grant and Powell Bill. Reconstruction and drainage project.

**ACTION:** Informational Only

## **8. OLD BUSINESS**

- a. Comprehensive Plan Update (Inspire Proposal)  
*Presenter: Tony Sears, Interim Town Manager; Dale Holland, Interim Planning Director*

Preparation of updated unified plan (UDO) Inspire Consulting. Lowest Offer and best choice. Reduction in Statement of Work. \$68K. Competitive Price, Complaint with NC statutes. All towns How/Why Funding, budget. Split between 2-year budget for 10 months. Ted Godwin (JoCo Commissioner) County lands use coordination between county and town. Avoid conflicts half FY 24 and FY 25. Fund balance. 1-time purchase, this qualifies. Submit Pay request, budget process. 8-10 years maybe 12 with little to no rezoning, annexations.

**ACTION:** Adoption or Denial of UDO Comprehensive Plan

Motion: Councilwoman Knight  
Second: Councilwoman Neal  
Vote: 4-0

## **9. TOWN MANAGER / STAFF REPORTS**

- a. Town Manager
  - Utility Bill Adjustment Document

**NONE for January 2024**

- NCDOT Local Officials Informational meeting- January 18, 2024: Town Council Chambers  
STIP Project B-4937 Local Officials Meeting  
Bridge Replacement along I-95 over CSX Railroad near Kenly Johnston County

Representatives from the North Carolina Department of Transportation (NCDOT) met with local officials from the Town of Kenly and Johnston County on January 18, 2024, to discuss the status of the B-4937 bridge replacement project in Johnston County. The project proposes to replace two bridges along Interstate 95 over the CSX railroad near Kenly with a single bridge. The proposed improvements extend from Truckstop Road (S.R. 2399) to U.S. 301 along I-95. B-4937 is included in the NCDOT's 2024-2033 State Transportation Improvement Program (STIP); the project is currently funded for right of way acquisition in 2027 and construction in 2029.

NCDOT project staff and consultants provided an overview of the proposed project map and schedule. Other topics of discussion included potential impacts to nearby properties, traffic patterns during construction, and future improvements planned along I-95.

- GFL Meeting on January 5, 2024- not one particular problem area. Town not being properly serviced. GFL missing cans and entire streets. Service level not up to par for a 90k contract. Trucks \$250-\$300K. Tipping fees: 2 trucks, dumping fees; USDA loan. Do we (Kenly) have enough customers to establish our own trash services?
- Council requests Work Session/Pre Budget-Workshop February 2024. Will discuss for dates/times.

b. Town Clerk

- MLK Committee Walk and Prayer Breakfast

MLK Community Association held its 11th annual Recognition Unity Walk and Prayer Breakfast on January 15, 2024 at 8:00am at the Railroad tracks & Kenly American Legion Building: 404 W First Street, Kenly NC 27542. This year's theme was "The Dream, Still Relevant Today". The event was FREE and open to the public.

Council Member Keith Davis urged all in attendance to join the town at the Walk and Prayer Breakfast on Monday January 15<sup>th</sup>.

c. Town Attorney- Mike Wilbur introduced himself to the Town as a new Attorney Partner

d. Department Directors- Dana Youst: Intern from ECU Dylan Pollock, will be working at Parks and Recreation Department as his Senior Project. He will work closely with the department to establish new programs and improve current programs.

John Pitts- Town of Kenly water will be turned off for 3-4 hours on Jan 11 at 10pm. Hydrant at bank, 2 hydrants on Alford and one at the florist. 4 turn stop 8inch; 2-inch valves/16-inch valves. Boil water notice for 24 hours after water is turned back on.

## 10. OTHER BUSINESS

- a. Informal Discussion  
**NONE**
- b. Council Member Comment  
**NONE**

**11. CLOSED SESSION**

**NONE**

**12. ADJOURNMENT**

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 7:45pm

**ACTION:** Motion to Adjourn

Motion: Councilman Davis

Second: Councilwoman Neal

Vote: 4-0

Duly adopted this the 12<sup>th</sup> day of February 2024 while in regular session.

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Herbert L Hales II  
Mayor: Town of Kenly