

207 West Second Street
Post Office Box 519
Kenly, North Carolina 27542



Telephone: (919) 284-2116
Fax: (919) 284-5229
Website: www.townofkenly.com

**June 10, 2024 – 7:00 p.m.
Regular Town Council Meeting
Minutes**

COUNCIL PRESENT:

Herbert Hales II, Mayor
Beverly Knight, Council Member
Garrett Stencil, Council Member
Keith Davis, Council Member

STAFF PRESENT:

Tony Sears, Interim, Town Manager
Tymeeka Williams, Town Clerk
Marcus Burrell- Town Attorney

COUNCIL ABSENT:

Mark Smith, Mayor Pro Tem
LaWanda Neal, Council Member

1. CALL TO ORDER

- Call to Order – Mayor Herbert Hales, II
- Invocation – Council Member Keith Davis
- Pledge of Allegiance- Mayor Herbert L Hales II

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

**This time may be adjusted based on the number of citizens who wish to speak.*

Betty Pope (Kenly Historical Society) expressed the O’Kaysions Historical Marker Dedication was a Fantastic Event. The support from the community was above and beyond. Great event and kudos to the Town employees for their all hands-on deck mindset. Members from the Council were also in attendance. Awesome turnout.

3. ADJUSTMENT/ADOPTION OF THE AGENDA

1. Adjustments to the Agenda
2. Adoption of the Agenda

ACTION: Motion to adopt the Agenda as Presented
Motion: Council Member Knight
Second: Council Member Davis
Vote: Unanimous: 3-0

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

1. Draft Minutes
 - May 13, 2024 – Regular Minutes
 - April 8, 2024- Closed Session Minutes

**Closed Session DRAFT minutes will be provided to council in a sealed envelope and*

following the meeting they will be returned to the Town Clerk for destruction.

ACTION: Motion to adopt the Agenda as Presented
Motion: Council Member Knight
Second: Council Member Davis
Vote: Unanimous: 3-0

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

1. Proposal for upgrading the open space at the Water Tower.
Presenter: James Hoke, American Legion Representative

ACTION: Informational Only

**Empty space in front of the water tower, across the street from Town Hall is esthetically unappealing. American Legion would like to partner with the Town and put up a Gazebo, picnic tables or any other type of inviting ambiance. A Veterans monument has also been suggested. They would like the space more functional for residents/communities. American Legion will lead and carry most financial burden. They are willing and eager to partner with the Town on this project.

2. Comprehensive Plan Update (Inspire Proposal)
Presenter: Tony Sears, Interim Town Manager; Dale Holland, Interim Planning Director

Dale Holland with Sara from Inspire. He is pleased with the support and attention that the company has provided to the Town. The UDO is 75% complete. Comprehensive Plan. Properties with Historical Markers are identified, hasn't been in the past but it's appropriate. Completed draft UDO/Comprehensive Plan end of June/July. Marcus (Attorney) will review the UDO and any changes to be made intend to go to the Planning Board. August 2024 they will conduct a 1-2-month review. Current UDO is different from current. It's a less complicated, shorter, user friendlier version. Public will also be able to understand. Well pleased with Inspire. September/October dead on schedule as promised. 50% invoice from contract, not overly aggressive. Setting up 2 review meetings. Inspire hasn't objected anything requested from UDO/Council and Planning Board.

ACTION: Informational Only

6. PUBLIC HEARINGS

1. 1. Budget FY 2024-2025
The Town of Kenly's municipal operating budget for upcoming fiscal year.
Presenter: Tony Sears, Interim Town Manager
ACTION: Adoption or Denial of FY2025 Budget

ACTION: Open Public Hearing at 8:10 pm
Motion: Council Member Davis
Second: Council Member Stancil
Vote: Unanimous: 3-0

NO PUBLIC COMMENTS

ACTION: Close Public Hearing at 8:11 pm
Motion: Council Member Stancil
Second: Council Member Davis

Vote: Unanimous: 3-0

**Water Supply Plan- renegotiate above 80% allocation: statement of agreement; not actual agreement (contract)

ACTION: Vote to Approve the FY 25 Budget
Motion: Council Member Davis
Second: Council Member Knight
Vote: Unanimous: 3-0

7. NEW BUSINESS

1. Juneteenth Proclamation

Presenter: Tony Sears, Interim Town Manager

** June 19th is recognized as Juneteenth Day for Town of Kenly**

ACTION: Adoption of Juneteenth Proclamation
Motion: Council Member Stancil
Second: Council Member Knight
Vote: Unanimous: 3-0

2. July: Parks and Recreation Month Proclamation

Presenter: Dana Youst, Parks and Recreation Director

** The month of July has been proclaimed as Parks and Recreation month**

ACTION: Adoption of Parks & Recreation Month (July)
Motion: Council Member Davis
Second: Council Member Stancil
Vote: Unanimous: 3-0

3. Budget Amendment FY 2024

Presenter: Tony Sears, Interim Town Manager

** There were a few requested increases and decreased for departments. Sewer collection: manholes- revenue statement, enough to solve problem. \$65K. majority completed. Town employees checking flow every 45 mins with 2 employees is necessary at this time. Trees favor water lines and will attack the clay pipes that were formed in the 1960s. Amendment to increase sewer revenue; increase sewer collection

\$110K increase for Administration/UDO

ACTION: Approval of Budget Amendment Ordinance for FY 2024
Motion: Council Member Davis
Second: Council Member Knight
Vote: Unanimous: 3-0

8. OLD BUSINESS

- 1 National Flood Insurance Program (NFIP) Community Assistance Visit (CAV)
Monday June 17, 2024 @ 10am: Council Chambers

Presenter: Tony Sears- Interim Town Manager

*Representatives form (NFIP) will be onsite on Monday June 17 at 10am to address the flooding issues in the Town.

ACTION: Informational Only

9. TOWN MANAGER / STAFF REPORTS

a. Town Manager: Utility Adjustments----

RD- 602 E Meadowbrook Road* Laid Sod and had to water grass

ACTION: Adjustment Approved
Motion: Council Member Knight
Second: Council Member Davis
Vote: Unanimous 3-0

b. Town Clerk

JUNETEENTH FREEDOM DAY CELEBRATION: Saturday JUNE 22, 2024. Kenly AG CENTER
408 S College Ave. OPEN TO THE PUBLIC. VENDORS NEED TO REGISTER AT TOWN HALL.

c. Town Attorney
NONE

d. Department Directors:

ACTION: Informational Only

10. OTHER BUSINESS

1. Informal Discussion
NO COMMENTS AT THIS TIME
2. Council Member Comments
NO COMMENTS AT THIS TIME

11. CLOSED SESSION

a. Closed Session NCGS 143-318.111 (a) (3)

Council entered into Closed Session at 8:34pm.

ACTION: Motion to Enter into Closed Session
Motion: Council Member Knight
Second: Council Member Davis
Vote: Unanimous 3-0

Council exited Closed Session at 8:48pm.

ACTION: Motion to Enter into Closed Session
Motion: Council Member Knight
Second: Council Member Davis
Vote: Unanimous 3-0

Council entered Regular Session at 8:48pm.

ACTION: Motion to return to Regular Session

Motion: Council Member Knight
Second: Council Member Stancil
Vote: Unanimous 3-0

12. ADJOURNMENT

a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 8:50p.m.

ACTION: Motion to Adjourn
Motion: Council Member Stancil
Second: Council Member Davis
Vote: Unanimous 3-0

Duly adopted this the 8th day of July, 2024 while in regular session.

Herbert L Hales II
Mayor: Town of Kenly