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May 13, 2024 – 7:00 p.m.
Regular Town Council Meeting
Minutes

COUNCIL PRESENT:

Herbert Hales II, Mayor
Beverly Knight, Council Member
Mark Smith, Mayor Pro Tem
Keith Davis, Council Member
LaWanda Neal, Council Member
Garrett Stancil, Council Member

STAFF PRESENT:

Tony Sears, Interim, Town Manager
Tymeeka Williams, Town Clerk
Marcus Burrell- Town Attorney

1. CALL TO ORDER

- Call to Order – Mayor Herbert Hales, II
- Invocation – Council Member Keith Davis
- Pledge of Allegiance- Mayor Herbert L Hales II

2. PUBLIC COMMENT

This portion of the meeting is an opportunity for citizens to speak on any issue concerning the Town of Kenly. Please note that each citizen is limited to a total of 3 minutes. Please direct all comments/concerns to the entire council rather than individual members. Further, it should be noted that the Town Council reserves the right to not act on items first presented at this meeting.*

**This time may be adjusted based on the number of citizens who wish to speak.*

Tom Wood (Kenly Chamber of Commerce President) addressed the council/residents requesting Dunking Booth participants for the Cars on Main Event 06.08.2024

Paul Whitehurst (Kenly Fire Chief) addressed council about the Hydrant Testing Schedule. Testing will begin on May 20-May 23, 2024 at various times throughout the day

3. ADJUSTMENT/ADOPTION OF THE AGENDA

1. Adjustments to the Agenda
2. Adoption of the Agenda

ACTION: Motion to adopt the Agenda as Presented
Motion: Council Member Smith
Second: Council Member Davis
Vote: Unanimous: 5-0

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

1. Draft Minutes
 - April 08, 2024 – Regular Minutes

ACTION: Motion to adopt the Agenda as Presented
Motion: Council Member Davis

Second: Council Member Smith

Vote: Unanimous: 5-0

5. INTRODUCTIONS AND SPECIAL PRESENTATIONS

1. Unveiling of a Historical Marker for The O'Kaysions

Kenly Area Parks and Recreation Center 408 S. College Avenue, Kenly NC

Saturday, June 1, 2024, 11 am

Betty Pope (Kenly Historical Society) addressed the council and ask that they and the residents of Kenly join them in honoring hometown musicians at KPARC on June 1st. The surviving members will be in attendance to celebrate this milestone.

6. PUBLIC HEARINGS

1. CLOSEOUT PUBLIC HEARING FOR CDBG-I PROGRAM

Review and Assess the performance of the Town's FY19 CDBG-I Sewer Rehabilitation Replacement Project

Presenter: Tony Sears, Interim Town Manager

ACTION: Open Public Hearing at 7:17pm

Motion: Council Member Davis

Second: Council Member Neal

Vote: Unanimous: 5-0

The purpose of the public hearing is to discuss program accomplishments and performance for the project and allow residents an opportunity to express their views for the FY19 Community Development Block Grant for the Infrastructure Project, CDBG-I Grant # 19-I-3109. In April 2020, the Town of Kenly received a U.S. Department of Housing and Urban Development (HUD) CDBG-I grant from the North Carolina Department of Environmental Quality (DEQ) Division of Water Infrastructure (DWI). With the \$1,998,672 funds awarded, this project included closed circuit television (CCTV) inspection and rehabilitation/replacement of aged (over 50 years) deteriorated gravity sewer line along with associated manholes, point repairs, service reconNECTIONS, and related appurtenances. This project improved local public and environmental health by eliminating inflow and infiltration and reducing the possibility of sanitary sewer overflows that flow into local tributaries and surface waters. The sewer lines were like-for-like replacement via dig and replace, or rehabilitated with trenchless methods. All work took place within the existing utility easements, within previously disturbed rights-of-way, outside of known floodways, and within residential areas of Town. No new proposed sewer connections occurred. The total CDBG-I grant is \$1,998,672.00 (100.00% of the project costs). Eligible CDBG-I activities were maximized with this project. CDBG funds remain frozen due to submitting fiscal audits late. The town could not secure temporary gap temporary funding from the Local Government Commission. Instead, the town temporarily committed local funds with time-limited expenditure authorization being prior to March 31, 2023. The contractor was limited to a 5-week time period to construct a portion of the project due to CDBG restrictions and requirements. Because not all sewer funds were used, administrative funds also need to be DE obligated. A total of \$1,068,549.20 unexpended funds is being DE obligated.

ACTION: Close Public Hearing at 7:32 pm

Motion: Council Member Davis

Second: Council Member Stancil

Vote: Unanimous: 5-0

ACTION: Vote to Closeout Project and De Obligate Town of Kenly from Grant Project

Motion: Council Member Davis
Second: Council Member Stancil
Vote: Unanimous: 5-0

7. NEW BUSINESS

1. National Flood Insurance Program (NFIP) Community Assistance Visit (CAV)

Presenter: Tony Sears- Interim Town Manager

The NC Division of Emergency management and the Federal Emergency Management Agency will conduct a Community Assistance Visit on Monday June 17, 2024 in Council Chambers in Town, to discuss its participation in the National Flood Insurance Program and to address any questions the community may have about its responsibilities. After the meeting he will tour the Special Flood Hazard Areas of the Town to evaluate the floodplains and development within these areas. Staff and Council members are welcome to participate in this activity.

ACTION: Informational Only

2. NCDOT Road Closure Ordinances- Cars on Main 2024
Ordinance 2024-05-01 (Cars on Main)

Presenter: Tony Sears, Interim Town Manager

The annual Cars on Main event is requesting to close several streets throughout the downtown area for the event.

ACTION: Approval of Ordinance to close Streets for Cars on Main event
Motion: Council Member Knight
Second: Council Member Smith
Vote: Unanimous 5-0

8. OLD BUSINESS

1 NONE

9. TOWN MANAGER / STAFF REPORTS

a. Town Manager: Utility Adjustments----**NONE**

1. Public Hearing for Budget will be heard on June 10, 2024 at 7pm.

ACTION: Set PH for Budget Meeting
Motion: Council Member Knight
Second: Council Member Neal
Vote: Unanimous 5-0

b. Town Clerk

UNC-SOG CLERK CERTIFICATION

c. Town Attorney
NONE

d. Department Directors: Parks and Recreation: The mural started in April is almost completed and will unveiled upon completion. Donations and sponsors have been pouring in for the NCDOT bicycle helmet project. PNR has received over 70+ helmets and bikes for the community. PNR are gathering more referrals and estimates for repairs to KPARC walking track and other spaces.

Police Department: KPD will be providing traffic control for the Cars on Main Event. KPD, PNR and the Library are teaming up for the bicycle safety event. The TOK are in need in No Trespassing signs in various areas around the Town.

ACTION: Informational Only

10. OTHER BUSINESS

1. Informal Discussion
NO COMMENTS AT THIS TIME
2. Council Member Comments
NO COMMENTS AT THIS TIME

11. CLOSED SESSION

- a. Closed Session NCGS 143-318.111 (a) (3)

Council entered into Closed Session at 7:42pm.

ACTION: Motion to Enter into Closed Session
Motion: Council Member Smith
Second: Council Member Davis
Vote: Unanimous 5-0

Council exited Closed Session at 7:57pm.

ACTION: Motion to Enter into Closed Session
Motion: Council Member Neal
Second: Council Member Davis
Vote: Unanimous 5-0

12. ADJOURNMENT

- a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 8:22p.m.

ACTION: Motion to Adjourn
Motion: Council Member Knight
Second: Council Member Neal
Vote: Unanimous 5-0

Duly adopted this the 10th day of June, 2024 while in regular session.

Herbert L Hales II
Mayor: Town of Kenly