

Kenly Public Library Computer Policy

The mission for the Kenly Public Library is to be an educational, informational, and recreational resource for local residents. The Library aims to promote literacy and life-long learning for all individuals who use it.

The Internet offers access to material that is personally, professionally, and culturally enriching for people of all ages. However, it is an unregulated medium and may provide access to materials that are offensive, incorrect, disturbing, and false/illegal. The library affirms the right and responsibility of parents to determine and monitor their children's use of the internet and Kenly Public Library is NOT responsible for any information found on the Internet that may be offensive to users. Internet users will respect copyright laws, licensing agreements and assume responsibility for payment for any fee based service.

- The use of the computers at Kenly Library is a **privilege**, not a right. Inappropriate use will result in cancellation of computer and/or library use privileges. Users may not pull on or move the computers, be rough with the mouse, or click excessively. Users may not plug in or unplug any piece of equipment (headphones/thumb drives etc.) without the librarian's permission.
- Users **may not** access inappropriate matter, such as matter that is obscene, sexually suggestive, pornographic, or threatening. Users must be careful not to expose themselves to **dangerous** situations. Users must be cautious when using e-mail, chat rooms, instant messaging, discussion groups, newsgroups, game rooms, and all other forms of communication.
- Users may not engage in unlawful activities, misrepresentation or violate the privacy of other patrons in the building (by using computer **cameras** without the director's permission). Users may not attempt unauthorized access (including hacking) of any computer system.
- Users may not make unauthorized disclosure of, use of, or dissemination of a **minor's** personal information by means of the Internet, e-mail or any other electronic technology. A minor must have the authorization of a parent or guardian to disclose personal information.
- Patrons will use **headphones** when the volume is not muted.
- A valid **library card** or identification is required to use the computers.
- **Children under the age of 9** may not be left unsupervised at a library computer.
- General use of the computers is free. However, the library reserves the right to charge for scanning and printing.
- Young patrons not doing school work will be limited to 1 hour, once the hour is up, they will be required give the computer a one hour rest before they are allowed to use any computer. However, should an adult be **waiting** for a computer, the young person not doing school work will be asked to relinquish their computer immediately. At peak times of computer use, time will be limited to a 30 minute sessions for all patrons.